



STATE OF WASHINGTON
WASHINGTON STATE BOARD OF HEALTH
*1102 SE Quince Street • PO Box 47990
Olympia, Washington 98504-7990*

June 28, 2004

The Information Services Board
Mr. Roy Lum
Liaison to the Board
PO Box 42445
Olympia, WA 98504-2445

Dear Mr. Lum,

I am responding on behalf of the State Board of Health (SBOH) to your letter dated June 18, 2004. The letter reminds the Board of its obligations to update its information technology (IT) portfolio, IT disaster recovery plans, and IT security plans annually.

The Board is a small constitutional agency (6.5 FTE) that is co-located with the Department of Health (DOH). It does not maintain its own IT infrastructure; instead, it uses the DOH infrastructure under the terms of an interagency memorandum of understanding.

I know that DOH is dutifully working toward full compliance with all Information Service Board requirements. SBOH is in contact with DOH about its own processes for ensuring IT integrity and updating its IT portfolio. We trust that DOH will submit all necessary documentation in a timely fashion and believe that the Information Services Board should accept compliance by DOH as sufficient proof of compliance by SBOH.

Please feel free to contact me if you have any questions or concerns.

Sincerely,

Craig McLaughlin
Acting Executive Director

cc: Linda Lake, Chair, State Board of Health
Bill White, Deputy Director, Department of Health